Mississippi Home Corporation

735 Riverside Drive | Jackson, MS 39202 | 601.718.4642. | mshomecorp.com

EQUAL HOUSING OPPORTUNITY


MANUAL
HOPWA
ESG
MHC

Tamara Stewart, VP, Federal Grants

Topic: Program Application Review (ESG/HOPWA)

Fred Davis , AVP, Federal Grants

Topic: Compliance and Reporting

Vickie Palfrey, Federal Grant Specialist

Topic: ESG Program Review

Sharunda Chapman, Federal Grant Officer

Topic: HOPWA Program Review

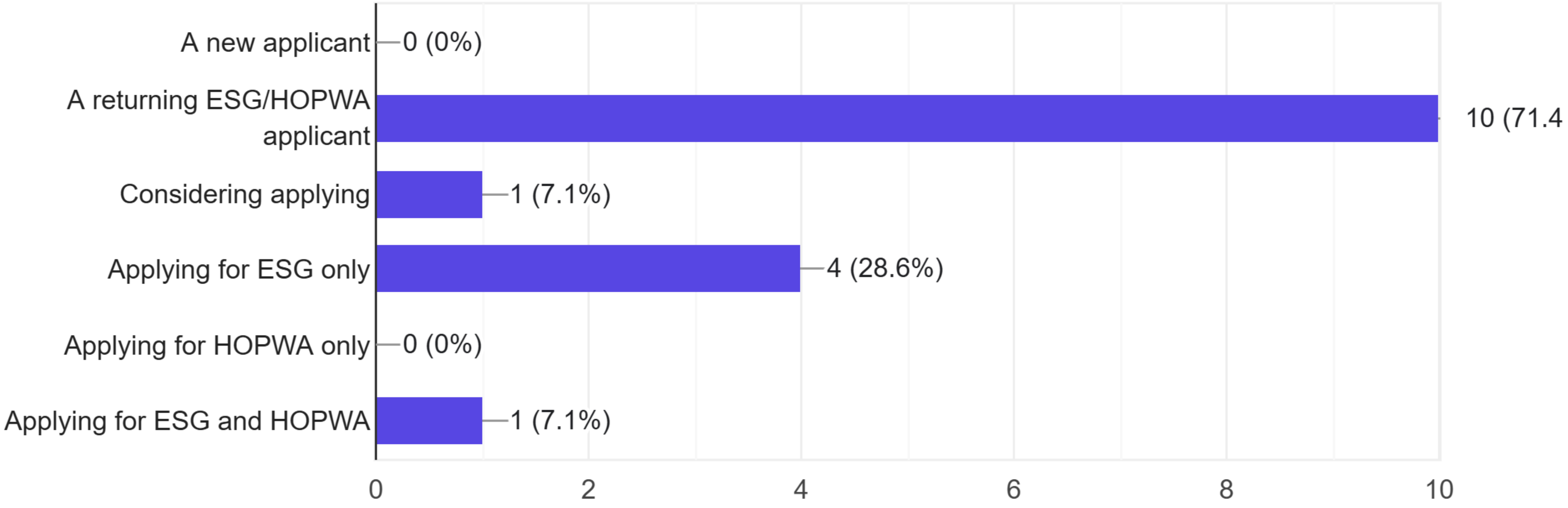
ESG and HOPWA Application Workshop

AGENDA

- Welcome, Introductions, Announcements
- ESG & HOPWA Program Overview
- ESG Application Walkthrough
- HOPWA Application Walkthrough
- Reporting
- Compliance
- Closing Remarks

Who Is in the Room?

14 responses



Mississippi Home Corporation

Application Submission Requirements

MISSISSIPPI HOME CORPORATION

Deadlines and Submission Requirements

- ESG and HOPWA PY 2026 applications require a digital **and** a hard copy submission.
  - Application opens: August 1, 2026
  - Application closes: **August 31, 2026 at 4 pm**
- **Late applications and applications not submitted according to the requirements will not be accepted.**

Submission:

- Electronic applications must be submitted as a zipped file with required attachments.
  - An agency may send multiple emails to include all required attachments.
  - **Each section must be labeled and numbered appropriately.**
- Hardcopy applications must be mailed as follows:

  Tamara Stewart, VP Grant Management
  Mississippi Home Corporation, (Program Name PY 2026)
  735 Riverside Dr., Jackson, MS 39202
  - **Each section must be labeled and numbered appropriately.**
- ESG:
  - Email to: **ESG.SS@mshc.com**
  - **Topic: ESG26 Application**
- HOPWA:
  - Email to: **Sharunda.chapman@mshc.com** **cc.** **Fredrick.davis@mshc.com**
  - **Topic: HOPWA 26 Application**

Emergency Solutions Grant

The Emergency Solutions Grant (ESG) program provides outreach, shelter, rapid re-housing, homelessness prevention and related services to persons experiencing homelessness or persons in danger of becoming homeless throughout the state. This program is specifically designed to be the first step in a continuum of assistance which will enable homeless individuals and families to move toward independent living as well as prevent future homelessness.

ESG grants are awarded to eligible non-profits and local units of government within the state.

Need to Apply?

NOFA 2026

2025 ESG Application

Application Checklist
Attachment B - Local Government Certification
Drug Free Workplace Certification
24 CFR 576
2025 ESG Policies and Procedures Manual

Eligible/Ineligible Costs
Application Seminar Presentation
Application Seminar Recording

Already Awarded?

ESG Implementation Manual (2025)
HUD Income Guidelines

ESG Request for Cash FY25

Program Awards

Current

ESG Board Recommendations
2024 Contact List and CoC

HOME-ARP page

Annual Action Plan

Need Assistance?

If you need assistance, contact an agency in your area.

Agency Contact Map

Program Bulletins

SSISSIPPI HOME CORPORATION

Application Technical Assistance

- HOPWA: Sharunda Chapman (email or phone 601-718-4633)
- ESG: Vickie Palfrey (email or phone 601-718-4655)
- General & Compliance QA: Fred Davis (email or phone 601-718-4657)
- General QA: Tamara Stewart (email or phone 601-718-4654)

- TA is available Monday-Friday from 8 am to 4:30 pm
  - **Grant TA questions will not be accepted on August 31st, 2026, unless your TA questions are related to the grant submission process.**

Grant Source

- The ESG and HOPWA grants are federal grants designated to assist eligible populations.
- Agencies must follow state and federal regulations when operating these grants and developing programs.
  - ESG- 24 CFR 576
  - MHC's ESG Program Policy
  - ESG Funding Application Manual 2026
  - HOPWA – 24 CFR 574
  - MHC's HOPWA Program Policy
  - HOPWA Application Manual
  - Uniform Administrative Requirements 2 CFR 200

Capacity

- Agencies must consider their capacity to administer a grant before submitting an application. Some of the items that should be considered are:
  - Staff
  - Overhead and operations
  - Experience and knowledge
  - Financial standing and available resources
  - Internal policies and controls

Eligible Agencies

Eligible Agencies

HOPWA

- Private nonprofit agencies
  - 501c3

ESG

- CoCs and their nonprofit members
- Homeless service providers (nonprofits)
  - 501c3
- Non entitlement local units of governments that operates existing homeless shelters

Faith based agencies are encouraged to apply for both ESG and HOPWA grants.

Mississippi Home Corporation

ConPlan 2025-2029

Goals

MHC's GOALS

HOME Rental. Expand and Preserve Affordable Rental Housing	HOME, ESG & HOPWA. Link Housing Development with Employment & Supportive Services that promotes Self-Sufficiency	HOME Homeowner Activity. Increase Homeownership Opportunities for households	ESG and HOPWA activity. Enhance Housing Stability & Homelessness Prevention Programs
HOME Rental Development and Homeownership programs. Increase Manufacture Housing Stock for households.	HOME Homeowner Rehab. Increasing Outreach for Housing Preservation through Homeowner Rehabilitation Assistance	Increase Community Knowledge about CHDOs	CDBG Economic Development

PY 2026
Threshold Requirements

MISSISSIPPI HOME CORPORATION

Threshold Requirements

1. The applicant is an eligible applicant (non-entitlement local unit of government, nonprofit organization). Nonprofits must submit verification of their nonprofit status, and proof of good standing with the Secretary of State for Mississippi (Or otherwise in good standing based on any additional information provided by the agency.), Articles of Incorporation, Bylaws and/or Constitution, and a copy of the Organizational Chart of Agency Board & Staff.
2. The applicant is registered with sam.gov and provides a unique entity identifier (UEI).
3. The application is fully completed.
4. Applicants must not have any unresolved audit or monitoring findings associated with the programs managed by MHC or HUD.
5. The applicant must disclose if they received any grants from MHC or HUD for which MHC or HUD was de-obligated part or all of the grant.
6. Applicants must disclose any loan or grant received from HUD or MHC for which HUD or MHC has issued a letter of findings associated with use of an MHC operated program. Applicants must provide evidence that findings have been resolved. MHC may disqualify the applicant from consideration for funding based on this information. Findings may include, but are not limited to, failing to submit required reports.
7. The applicant must disclose all other grants and funding sources used to support activities and staff.
8. Section 3 Summary Report Form HUD 60002 must be submitted if necessary.

Threshold Requirements

9. The applicant must submit their most recent Single Audit program-specific audits if they expended $1,000,000 or more in Federal awards during the last fiscal year (CFR §200.501). Financial statements must be prepared or audited by a CPA. If the applicant is currently undergoing a Single Audit when this application is due, and the audit is within the required timeframe set by 2 CFR 200 (which falls within the application cycle), the applicant may submit their most recent completed audit along with a letter of engagement from their CPA. MHC will require a copy of the completed Single Audit by **October 1st** for the application to be considered for funding.

10. The applicant must be able to provide their audits, financial statements, and tax forms (IRS 990) for the last three years. Non-profit applicants must include a copy of IRS form 990 (Informational Tax Return of Organizations Exempt from Income Tax), or an explanation of why your organization has not been required to complete such a form.

11. Any application that has been prepared by an application preparer that is involved in a pending debarment or suspension proceeding before a state or federal agent shall not be reviewed until such time as the debarment proceeding has been finally resolved. No person who is involved in a suspension or debarment proceeding shall be allowed to administer an ESG or HOPWA project until such time as the suspension or debarment process finding is resolved.

12. Completion of the Risk Assessment Questionnaire. Submission of the Risk Assessment certification if applicable.

Threshold Requirements- ESG only

13. Applications submitted by a non-entitlement local unit of government must include a copy of the Resolution authorizing the submission of their application. The Resolution must be adopted by the local unit of government and must be signed and dated by the local unit of government's Chief Elected Official.

14. Applications submitted by private nonprofit organizations that are operating existing homeless shelters must include a copy of the authorizing Resolution. The Resolution must be adopted by the nonprofit organization's Board and must be signed and dated by the President of the Board.

15. Applications from private nonprofit organizations that are operating existing homeless shelters must also include a letter from the local unit of government approving the submission of the application. The letter must refer to the current ESG program year for which the application is being submitted and is signed by the Chief Elected Official.

16. Homeless participation. If a sub-recipient is unable to meet the participation of homeless individuals' requirement in section 416(d) of the McKinney-Vento Act, the sub-recipient need not obtain approval of a formal waiver so long as the sub-recipient develops a plan to consult with homeless or formerly homeless individuals in considering and making policies and decisions regarding any facilities, services or other assistance that receive ESG funding.

17. ESG has a dollar-for-dollar MATCH requirement. Match requirement must be documented in the application. The matching amount must be equal to the amount of ESG funds being requested. MHC may elect to give a match waiver to first-time ESG applicants.

18. Shelters must submit Purchase documents or a Lease Agreement for their Shelter Building.

Program-Specific Information

Emergency Solutions Grant (ESG)

EQUAL HOUSING OPPORTUNITY

MISSISSIPPI HOME CORPORATION

ESG Expected Outcomes

Goal : ESG activity. Enhance Housing Stability & Homelessness Prevention Programs

- Use the ESG to provide **wraparound support services**, including job training, transportation, case management, education, and other approved services to properties that prioritize identified special populations (homeless and 30% AMI).
- Require housing stability plans for all homeless prevention housing assistance programs recipients to ensure long-term sustainability.
- Work with the CoCs to end the experience of homelessness and improve health outcomes by providing housing assistance through ESG.

Goal: Partner with low-income housing rental developments to provide Supportive Services.

Mississippi Home Corporation

ESG Expected Outcomes

- **Measurement:** Number of formerly homeless individuals housed. Expect to serve a cumulative of 800 individuals with ESG.
- Decrease in the number of chronic homeless individuals identified.
- Decrease in the number of homeless individuals and households identified. (use CoC or PIT data)
- **Measurement:** The percentage of formerly homeless individuals that maintain stable housing for 6+ months. The State expects that 50% or more of formerly homeless individuals served by ESG will maintain housing.
- **Measurement:** Number of individuals who increased income while in the ESG program. The State expects that 25% of households will increase income while in the ESG program.

Mississippi Home Corporation

Eligible Beneficiaries – ESG

The minimum eligibility criteria for the ESG program set forth by MHC are as follows:

- For essential services related to street outreach, beneficiaries must meet the definition of unsheltered homeless.
- For emergency shelter services and related essential services, beneficiaries must meet the definition of homelessness under paragraph (1) or (4).
- For rapid rehousing, beneficiaries must meet the definition of homelessness under paragraph (1), or (4).
- For homeless prevention, beneficiaries must verify that their household income is at or below 30% AMI and be at imminent risk of homelessness.

Subrecipient must use a system approved by the federal government to verify the benefits are not provided to an ineligible alien who entered the United States illegally or is otherwise unlawfully present in the United States.

Emergency Solutions Grant (ESG) Eligible Activities

Components

ESG funds have five program components:

- Street outreach
- Emergency shelter
- Homelessness Prevention
- Rapid Rehousing Assistance

- HMIS

Street Outreach Component (24 CFR 576.101)

Funds may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent, non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility.

Mississippi Home Corporation

Street Outreach Component (24 CFR 576.101)

Outreach to unsheltered homeless individuals.

- Case Management
- Engagement
- Transportation
- Emergency Health Services

Emergency Shelter Component (24 CFR 576.102)

Under the Emergency Shelter program component funds may be used to operate and maintain the emergency shelters and provide hotel or motel vouchers when no appropriate emergency shelter is available.

ESG funds may be used to provide essential services to homeless individuals and households in the emergency shelter and fund shelter operations.

Emergency Shelter Component

Essential Services:

- Case management
- Education services
- Employment assistance and job training
- Outpatient health service
- Life skills training
- Mental health service
- Substance abuse treatment
- Transportation

Emergency Shelter Component

- All ESG funded shelters must meet the standards outlined by NSPIRE.
- All ESG funded shelters must enter shelter bed-count, and shelter residence into HMIS. Domestic Violence agencies may enter shelter residents' information in VELA.
- MHC will not fund emergency shelters programs that are not connected, directly or indirectly, to a rapid rehousing or a permanent housing program.
- All items purchased must be for the operation of the shelter and individuals receiving shelter services.
- All major maintenance or renovation activities connected to the grant, must first be approved in your application.

Homelessness Prevention Component (24 CFR 576.103)

Funds may be used to prevent an individual or a family from moving into an emergency shelter or another place described in paragraph (1) of the “homeless” definition in §576.2. Allowable activities for services provided with homeless prevention is in accordance with the housing relocation and stabilization services requirements in § 576.105.

Homeless Prevention eligibility:

- Must meet the criteria under the “at risk of homelessness” definition, or
  - meet the criteria in paragraph (2), (3), or (4) of the “homeless” definition
- And meet the “But For” assessment §576.2
- And have an annual income at or below 30% of median family income (AMI) for the area as determined by HUD.

Homelessness Prevention Component

- Rental Assistance: rental assistance and rental arrears
- Financial assistance: rental application fees, security and utility deposits, utility payments, last month's rent, moving costs
- Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair
- Rental assistance may be short-term (up to three months) or medium-term (up to 24 months).
- The applicant and the program participant must be the same. A person who is listed as “in the household” cannot make an application for assistance unless that person is a party to the lease agreement and utility bills.

Rapid Re-housing Component (24 CFR 576.104)

Funds may be used to provide rapid re-housing services/activities in accordance with the housing relocation and stabilization services requirements in § 576.105 and the short- and medium-term rental assistance requirements in § 576.106. Housing relocation and stabilization services/activities must be provided as necessary to help homeless individuals and households (meeting Category 1 or 4 of the HUD Homeless Definition) to quickly move to permanent housing and achieve stability.

MISSISSIPPI HOME CORPORATION

Rapid Re-housing Component

- Rental Assistance: rental assistance and rental arrears
- Financial Assistance: rental application fees, security and utility deposits, utility payments, last month's rent, moving costs
- Services: housing search and placement, housing stability case management, landlord-tenant mediation, tenant legal services, credit repair
- Rental assistance may be short-term (up to three months) or medium-term (up to 24 months).

Case Management and Housing Stability Planning

- Both case management and housing stability planning are requirements for ESG RRH and HP programs.
- Applicants receiving services must have obtainable goals for housing stability.
- Staff cost is capped at no more than 50% of the grant.

HMIS

- The subrecipient must ensure, in accordance with HUD standards of participation that data on all persons served and all activities assisted under the ESG program are entered into the applicable community wide HMIS (or comparable database) in the area in which those persons and activities are located.
- The subrecipient must report and track all data collection and reporting under a local HMIS.

Data required in HMIS includes:

Universal data elements, shelter bed count, program income (update as needed), housing stability plans, case management notes (contact logs), move in date, discharge date and destination.

Match Requirements

Match Requirements= Dollar for Dollar

- Applicants must provide “dollar for dollar” matching funds. Pursuant to 24 CFR Part 576.201and 42 U.S.C. 11375, the ESG program requires that ESG funds provided by HUD be matched (cash and in-kind) with an equal amount of funds from other sources.
- The cost or service used for match must be an eligible expense under ESG if ESG funds were used to pay for it.

Match calculations

- ESG grant $100,000 **+** ESG Match $100,000
  = total grant $200,000

- Evidence of match is required

Match Requirements= Dollar for Dollar

Matching contributions may be obtained from any source, including any Federal source other than the ESG program, as well as state, local, and private sources.

- In order to meet the matching requirement, the matching contributions **must** meet all requirements that apply to the ESG funds provided by HUD.
- The matching contributions **must** be provided after the date that HUD signs the grant agreement.
- To count toward the required match for the recipient’s fiscal year grant, cash contributions must be expended within the expenditure deadline in 24 CFR Part 576.203.
- Contributions used to match a previous ESG grant **<u>may not</u>** be used to match a subsequent ESG grant.
- Contributions that have been or will be counted as satisfying a matching requirement of another Federal grant or award may not count as satisfying the matching requirement of this section.

Match Requirements= Dollar for Dollar

Requirements for using cash and noncash contributions to match ESG grant:

- Cash expended for allowable costs as defined in OMB Circulars 2 CFR Part 225 and 2 CFR Part 230 of the recipient or sub-recipient.

- Cash donations and cash receipts from sale of donated items (thrift store), however, there may not be any duplication of this transaction, i.e., clothing donated and then sold through Thrift Store would be a duplication if counted both times.

- Noncash contributions may include but are not limited to real property, equipment, goods, or services. The value of any real property, equipment, goods, or services is determined by the cost, -the recipient or sub-recipient had to pay for them with grant funds, or if the activity represents indirect costs; and value may also include the purchase value of any donated building.

Match Requirements= Dollar for Dollar

Calculating the amount of noncash contributions:

- Calculating noncash contributions: the value or fair market value of any donated material or building (this source can only be utilized as match one time), the value of any lease on a building.

- Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the sub-recipient's organization. If the sub-recipient does not have employees performing similar work, the rates must be consistent with those ordinarily paid by other employers for similar work in the same labor market (at a **minimum rate of $7.25 per hour**).

Not accepted as match

- Contributions used to match a previous ESG grant may not be used to match a subsequent ESG grant;
- Contributions that have been or will be counted as satisfying a match requirement of other federal funds may not be used as match for ESG funding;
- ESG funds cannot match ESG
- If the match source prohibits matching for ESG or federal funds
- Funds that were contributed before HUD's signature on the grant agreement or expended after the expenditure deadline.
- Cost or services that are ineligible expenses under ESG.
- Food stamps/SNAP benefits
- Housing Choice Vouchers provided by the Public Housing Authority
- The tenant portion of the rent/utility

Match Test

- Below is a list of proposed items, identify which ones are acceptable:
  1. A shelter using the shelter building they own as match for ESG 2024, 2025, 2026. NO
  2. A CoC Transitional Shelter grant. NO
  3. Case management time charged to a state grant. YES
  4. Housing Authority Section 8 vouchers pledge to your ESG program. NO
  5. A CoC RRH grant YES
  6. Cash and sales from a store owned by the nonprofit. YES
  7. A grant that terms end before the ESG federal contract. NO

ESG PY 2026 Grant Application

Emergency Solution Grants
2026 Estimated Funding by Activity

ESG 2026		
PROGRAM CATEGORIES	APPROXIMATE %	ALLOCATION
Emergency Shelters	Not more than 60%	$913,458
Street Outreach	Not less than 40%	$60,000
Rapid Re-Housing Assistance		$761,619
Homelessness Prevention		$320,000
HMIS		$67,617
Administration		$150,000
TOTAL ALLOCATION		**$2,272,694.00**

Funding Caps

- When applying for ESG funding, agencies can request between $75,000 and $300,000. However, it is important to note that the caps do not ensure that your agency will receive the exact amount requested. The final amount awarded depends on the available funds and the number of agencies receiving funding. As a result, it is possible for agencies to receive less than $75,000 in their contract award.

Expenditure limits

- Not more than 60% of the fiscal year grant may be used for emergency shelter and street outreach activities.
- Not more than 50% of your grant can be used on staffing.
- At a minimum, 5% of total funds must be used to house unsheltered homeless individuals unless otherwise waived.
- Not less than 40% of the fiscal year grant must be used for homelessness prevention, rapid rehousing and/or HMIS activities.

Application Scoring Guide

Factors	Max Score	
Capacity and Experience	10	**New ESG applicants' maximum points =**
Need or Extent of Problem	10	
Collaboration Partnership	10	
CES and HMIS/Data monitoring	5	
Past Performance /Program Evaluation	15	
Program Plan & Project Description	15	
Program Goals & Outcomes	10	
Financial Controls & Budget	15	
MHC Discretionary Points	10	
Total	100	85

Table Of Contents

The table of contents provides a list of all required documentation.

Please note the following:

- The table of content is not the threshold requirement checklist
- All items submitted must be properly labeled, tabbed, and numbered.

2026 EMERGENCY SOLUTIONS GRANT APPLICATION

TABLE OF CONTENTS & REQUIRED ATTACHMENTS

The following documents must be submitted with the application. All items indexed must be tabbed and numbered accordingly.

APPLICANT:

MISSISSIPPI HOME CORPORATION

Application Information

- Provides information about your agency, staff, mission, and coverage area.
- When completing this section, consider whether the ESG program aligns with your organization's goals and mission.

I. APPLICANT INFORMATION

Application Year: FY 2026 - 2027 ESG Application

Select one: ☐ First-time ESG Applicant ☐ Returning ESG Applicant

What CoC areas do your program cover. Select all that apply:

☐ Central CoC
☐ BoS CoC
☐ Open Doors Homeless Coalition

Are you currently receiving other federal funds?

☐ Yes
☐ No

Agency

Agency Name: Tax ID No.:

Mailing Address: Street City State Zip County

Physical Address: Street City State Zip County

Website URL:

Contact Person: Contact Email:

Business Phone: UEI Number:

DUNS Number:

Business Fax: Fiscal Year End:

Business Email:

Enter the total number of years the agency has been in operation:

Enter the total number of part-time staff employed by the agency:

Enter the total number of full-time staff employed by the agency:

Briefly describe the agency's mission:

Board President (BP)

BP Name:

Address: City State Zip County

Phone:

Business Fax:

Business Email:

Does the Agency have a current or former homeless person on the board?

Executive Director (ED)

ED Name:

Address: City State Zip County

Phone:

Business Fax:

Business Email:

Service Area

Select all counties that is a part of the Agency's service area:

☐ Adams ☐ Alcorn ☐ Amite ☐ Attala ☐ Benton ☐ Bolivar ☐ Calhoun ☐ Carroll ☐ Chickasaw ☐ Choctaw ☐ Claibome ☐ Clarke ☐ Clay ☐ Coahoma ☐ Copiah
☐ Covington ☐ DeSoto ☐ Forrest ☐ Franklin ☐ George ☐ Greene ☐ Grenada ☐ Hancock ☐ Harrison ☐ Hinds ☐ Holmes ☐ Humphreys ☐ Issaquena ☐ Itawamba ☐ Jackson
☐ Jasper ☐ Jefferson ☐ Jefferson Davis ☐ Jones ☐ Kemper ☐ Lafayette ☐ Lamar ☐ Lauderdale ☐ Lawrence ☐ Leake ☐ Lee ☐ Leflore ☐ Lincoln ☐ Lowndes ☐ Madison
☐ Marion ☐ Marshall ☐ Monroe ☐ Montgomery ☐ Neshoba ☐ Newton ☐ Noxubee ☐ Oktibbeha ☐ Panola ☐ Pearl River ☐ Perry ☐ Pike ☐ Pontotoc ☐ Prentiss ☐ Quitman
☐ Rankin ☐ Scott ☐ Sharkey ☐ Simpson ☐ Smith ☐ Stone ☐ Sunflower ☐ Tallahatchie ☐ Tate ☐ Tippah ☐ Tishomingo ☐ Tunica ☐ Union ☐ Walthall ☐ Warren
☐ Washington ☐ Wayne ☐ Webster ☐ Wilkinson ☐ Winston ☐ Yalobusha ☐ Yazoo

Risk Assessment Questionnaire

- Must be completed by all applicants
- Risk designation:
  - High Risk
  - Moderately High Risk
  - Low Risk

- Agencies designated as High Risk **must provide a detailed disclosure of the concerns identified in the questionnaire as an attachment titled "Risk Assessment Certification"**. The High Risk Assessment Certification must be signed by the agency's Executive Director.

Capacity and Experience 10 points

- Points are given to agencies that have experience with administering federal grants.
- Max points for agency that has ten or more years of experience has experienced key staff overseeing their grants, has sufficient staff to operate the program, and has the financial capacity to operate a reimbursement grant.

- Points will be given to agencies that can demonstrate their ability to manage a reimbursement grant.

- Agencies can describe their capacity and experience on the "**Capacity and Experience"** tab, and the "**Attachment A**" tab in the ESG PY26 application.

Capacity and Experience

0 0 0 0 0 0 0 FY 2026 ESG APPLICATION

Capacity and Experience Up to 10 points

Describe your agency's experience and capacity to successfully administer ESG or similar federal programs, including staff qualifications, program management, financial oversight, regulatory compliance, and experience serving individuals and families experiencing or at risk of homelessness. (Limited to 10,000 characters.)

If you are a returning applicant, what changes or improvements might you make to your proposed ESG program in the upcoming year? (Limited to 5,000 characters.)

APPLICANT EXPERIENCE & CAPACITY

Mississippi Home Corporation (MHC) gives point preference to applicants whose key staff members **(Executive Director (ED), Case Manager (CM) and Finance Staff (FS))** have previous experience in managing projects with federal, state and local funding sources. Applicants may receive up to fifteen (15) points based on the number of years of experience. MHC reserves the right to verify all information.

Applicant

Applicant Entity:			
Business Address:			
Contact Person:			
Phone:		Email:	

Key Staff Member *(Please complete one form for each Key Staff Person)*

Name:	
Title:	
Role in Proposed	

Previous Experience

List all previous experience that the Key Staff Member has with federal, state, or local projects within the past five (5) years.

Award Year	Project Source of Funds	Funding Amount	All Funds Expended? (Y/N)	Project Activity	No. of People Served	Closed-Out (Y/N)	Number of findings associated with the grant (if any)

Provide a brief narrative of how the above listed experience is relevant to the role you will play in the proposed project:

Certification

I certify that the above Previous Experience information is being submitted to the Mississippi Home Corporation (MHC) as part of an ARP Application. I certify that all the statements made by me are true, complete, and correct to the best of my knowledge and belief and are made in good faith under the penalties of perjury.

I acknowledge that this certification will be relied on by MHC, its staff members and/or affiliates in its decision-making process. I authorize MHC to obtain any source information regarding me and my experience relative to the activity listed above.

Board Chair Name/Title: ____________________

Board Chair Signature: ____________________ Date: __________

Capacity and Experience 10 points

Agencies' past ability to manage federal grant funds and program services to include the following will be considered for Capacity and Experience:

- Monitoring results
- Request for Cash processes
- Understanding and appropriately implementing federal and state regulations
- Completing training
- Meeting expenditure quarterly and contracted benchmarks
- If a returning agency, what improvements will you make to the program.

Need or Extent of the Problem 10 points

- Agencies must identify a tangible need in their community and describe how the proposed grant funds can be used to address the identified needs.
  - “**Need Analysis”** tab

Mississippi Home Corporation

Need or Extent of the Problem 10 points

- The needs analysis table will help determine needs of the community and/or service area. The Needs Analysis should include, but is not limit to:
    - Local and national data supporting the need;
    - Statistical data and information from a Needs Assessments; and
    - Statistical data from other sources
    - Data should be reflective of your service area limitations
  - Describe the expected level of need (measured by VI-SPDAT) of the clients
  - Describe how the proposed program will fulfill these needs; agency priorities; expected length of time in ESG for individuals and families; expected movement through the system for individuals and families

Homeless														
	Current Housing/Shelter Inventory					**Homeless Population**			**Gap Analysis**					
	Family		Adults Only		Vets	Homeless Family households (at least 1 child)	Adult households (without child)	Vets (households)	Family		Adults Only		Individuals/ Fam
	# of Beds	# of Units	# of Beds	# of Units	# of Beds				# of Beds	# of Units	# of Beds	# of Units	Vets
Emergency Shelter	0		0		0								
Transitional Housing	0		0		0								
Permanent Supportive Housing		0		0	0								
Other Permanent Housing (RRH, SSVF)		0		0	0								
Sheltered Homeless						0	0	0					
Unsheltered Homeless						0	0	0					
At Risk of Homelessness						0	0	0					
Current Gap									0	0	0	0	0

Need Assessment

- If your result shows a negative number (-#), then your community has more homeless than expected resources, leaving a potential gap.
- Please note that MHC will also consider other services in the area that can help meet the needs of any identified gaps.
- If your results show a positive number (#), then during the last inventory count, there were enough resources to serve the identified homeless, and there is no gap in resources per the data.
- Agencies must resources that provides similar services in their coverage area.

Collaboration Partnership 10 points

- Points will be given to agencies that can demonstrate strong/meaningful partnerships with other agencies **"Collaboration Partnership"** Tabs

Collaboration- In the application:

- Provide a description of outreach efforts.
- Describe any coordination of services with other homeless programs.
- Describe partnerships and collaborations established with other organizations, agencies, volunteer services, and funders to operate the proposed program effectively.
- Describe how the services provided through these partnerships help to meet the needs of the client and promote self-sufficiency
- Describe your relationship with affordable housing landlords.

- MOUs and letter of commitments are required.

CES and HMIS/Data monitoring 5 points

- Agencies must describe their use of HMIS (or comparable databases for DV and legal agencies), and participation of CES (if that community has a functioning/operating CES).
  - **“Program Info”, Section C**

C. HMIS or Equivalent Database *Up to 5 points*

1. Describe how these funds will contribute to your ability to collect, analyze, and report data. If HMIS is not being used, identify the database system used for reporting.

2. Describe how your agency uses local coordinated entry systems to prioritize housing services to qualified applicants.

Past Performance/Program Evaluation 15 points

Agencies can describe their past performance on the "**Past Performance**" tab in the application. Additionally, the agency's performance in past MHC awards will be consider including agencies' ability to meet the terms of their contract, past monitoring results, and history of de-obligation.

Past Performance

- In the application, describe previous performance utilizing ESG funds (if applicable); discuss the number of individuals/households served and the outcome (i.e. permanent housing, increased income).
- The total project cost and units of service will be used to determine the effectiveness and cost efficiency of the program.
- Agencies performance in meeting goals set by the state.
- Agencies funded for ESG 2025 must submit their last two quarterly reports as attachments.

Reporting Period:	from	7/1/2025	to	6/30/2026

**Agencies funded for ESG 2025 must submit their last two quarterly reports as attachments.
2024 & 2025 ESG Funding period

Enter the amount of ESG funds expended during the period listed above: $ -

Shelter	$ -
Street Outreach	$ -
Rapid Rehousing	$ -
Homeless Prevention	$ -
HMIS	$ -
Total	$ -

Enter the amount of ESG funds awarded for ESG PY 2025 that has NOT been expended as of July 31, 2026: $ -

Enter the amount of ESG funds awarded PY 2025 $ -

Expended funds budget breakdown:

Percentage of previous award not expended: #DIV/0!

Racial/Ethnic Characteristics

Indicate the annual number of clients served for the reporting period listed above. Include Residential and Non-Residential Services.

	Annual Number
Caucasian	
Black / African American	
Hispanic	
Asian	
American Indian / Alaskan Native	
Native Hawaiian / Other Pacific Islander	
Asian & White	
Black / African American & Causasian	
Black / African American & American Indian / Alaskan Native	
Other Multi-Racial	
TOTAL:	0

ESG Beneficiaries

Individuals/Households Served

Define the clients served based on the annual number (not percentages) served for the reporting period listed above. Do not include duplicate persons.

Annual number of participants	Annual Number		
If you were funded last year, provide the following data elements:	Male	Female	Total
Number of participants referred to your program from CES			0
Number of participants with an individualized plan that assists the participants to retain permanent housing after the ESG assistance			0
Number of participants that received case management *(meeting with case manager not less than once per month)*			0

Annual number of Individuals	Male	Female	Total
Unaccompanied youth 18 to 24			0
Unaccompanied youth under 18			0
			0

Number of participants served during the reporting period	Annual Number		
If you were funded last year, provide the following data elements:	Male	Female	Total
Number of participants served in **Street Outreach**			0
Number of participants served in **Emergency Shelter**			0
Number of participants served in **Rapid Rehousing**			0
Number of participants served in **Homeless Prevention**			0
			0

State Goals	Male	Female	
Number of unsheltered homeless individuals housed			0
Number of participants discharged to permanent housing			0
Number of individuals who maintain housing 6 months after discharge.			0
Number of participants who gained employment while in the program.			0
Number of individuals who increased income while in the program.			0

Annual number of Households headed by:	Male	Female	Total
Single 18 and over			0
Single under 18			0
Two Parents - 18 and over			
Two Parents - under 18			
Households with no children			
			0

Special Needs

List the number of clients for each subpopulation you served. If you served subpopulations that fit more than one category, you may place overlapping numbers (duplicate persons) on the appropriate lines.

Special Needs Clients	Number
Chronically Homeless (Emergency Shelter only)	
Severely Mentally Ill	
Chronic Substance Abuse	
Other Disability	
Veterans	
Persons with HIV/AIDS	
Victims of Domestic Violence	
Elderly	
	0

List the number of persons (not percentages) served in Emergency or Transitional Shelters for the reporting period listed above. Enter "N/A" if not applicable.

Shelter Type	Number of Persons Housed
Barracks	
Group/Large House	
Scattered Site Apartments	
Single Family Detached House	
Single Room Occupancy	
Mobile Home / Trailer	
Hotel/Motel	
Other	
TOTAL:	0

Residential (Emergency Shelters)

Number of Adults served annually	
Number of Children served annually	
TOTAL:	0

Non-Residential

Number of Adults served annually	
Number of Children served annually	
TOTAL:	0

TOTAL COST PER UNIT OF SERVICE DURING THE REPORTING TIME

The projected total program cost per unit of service is calculated based on the total program budget (excluding matching funds) and the specific program goals set for each eligible category.

Cost per Unit of Service= Total Requested Funds ÷ Number of Households to be Served

Street Outreach	#DIV/0!
Emergency Shelter	#DIV/0!
Rapid Rehousing	#DIV/0!
Homeless Prevention	#DIV/0!
HMIS	$ -

Cost per Unit of Service #DIV/0!

Program Plan & Project Description 15 points

Program Description (5 pts)

- Describe the proposed program.
- Identify the need and describe how the proposed program can provide resolution.
- Describe how the proposed program will operate in detail. The description should include how clients are referred and what types of services are provided from entry to exit of the proposed program.
- In the description include evidence based best practices that are being used.
- Identify agency priorities; expected length of time in ESG for individuals and families; expected movement through the system for individuals and families

Project Info/Description (10 pts)

- Low-barrier shelter?
- Describe your shelter and street outreach program(s)' intake process.
- Describe your experience with the population.
- Describe how your requested services will be used to promote stability.
- Describe employment efforts (provided directly or through partnerships)
- Describe community coordination of services.
- Identify methods to recruit landlords. Points will be given if you have existing partnerships with Developers and Tax Credit properties.
- What are your case management and discharge practices?

VI. Program Plan and Information

The Project Information section as well as the Project Narrative must accurately describe the proposed project and how the requested ESG funds will be used. Applicants must provide clear and concise answers to all questions.

Program Plan and Information Up to 10 points **ESG PY 2026**

Are ESG funds being requested to support a Street Outreach and/or Emergency Shelter project?

☐ Yes If yes, please complete this section.
☐ No If no, please skip A go to section B.

Mississippi Home Corporation (MHC) will not fund emergency shelters programs that are not connected, directly or indirectly, to a rapid rehousing or a permanent housing program.

Shelter Name: ____________

Type of services to be provided? *(Check all that apply.)*

☐ Services for At-risk of Human Trafficking
☐ Service for Persons with Serious Mental Illness
☐ Homeless Services
☐ Services for Victims of Domestic Violence
☐ Emergency Food Assistance
☐ Adult Education
☐ Utility Assistance
☐ Financial Literacy
☐ Services for Persons Recently Incarcerate or on Parole
☐ Service for Persons with Substance Abuse Problems
☐ Other General Low/Moderate Income Services
☐ Job Training and Employment Services

Project Type

A. Emergency Shelter / Street Outreach

1. Site Control *(Shelter only)*

Applicant owns the property. ○ YES ○ NO Date acquired: ____

Applicant has a lease on the property. Expiration date ____

2. What is the average number of clients served annually? ____

3 Does your agency conduct street outreach? ○ YES ○ NO

4 Is the proposed shelter a low-barrier shelter? ○ YES ○ NO

5 Describe your shelter and/or street outreach program(s)' intake process.

The Basics: Introduction to Low-Barrier Emergency Shelter

Program Goals - 10 points

Goals must be clearly described, measurable, and be in line with the National Strategic Goals-HOME and MHC goals and ConPlan.

Agencies can describe their goals on the "Proposed Outcomes" in the application.

Should include, but not limited to, the following, as applicable:

- Increased accessibility to affordable housing.
- Overall reduction in number of persons who experience homelessness.
- Reduction in the length of homelessness.
- Reduction in returns to homelessness.
- Increased employment and income growth for persons who are experiencing homelessness.
- Average length of time between intake and assistance given.
  - Other goals and objectives of your program
- Also describe what processes are in place for tracking program outcomes and how it will be measured.
- Proposed households served:
  - Indicate the number of individuals and households that will be served
  - Include the income level of individuals to be served.

Financial Controls- 15 points

In the application, agencies are marked on their financial controls and feasibility to manage the ESG reimbursement grant. Agencies can describe their financial controls on the "**Match Funds**" tab, the "**Match Budget" tab,** the **"Budget and Financial Controls"** tab, **the** "**Program Budget**" tab, and the "**Budget Summary**" tab in the application.

Financial Information and Sound Budget

- Describe your agency's fiscal policies, financial management systems, and internal controls used to ensure compliance with federal and state requirements
- Describe how the proposed budget is reasonable, necessary, and allowable, and demonstrate the agency's financial capacity to operate the ESG grant

Program Budget

Projected Project Expenses

Click on the program activity to access the appropriate expenditure sheet.

Select to complete the activity budget

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Total Shelter	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Street Outreach	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Homelessness Prevention (HP) Activities	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Rapid Re-Housing (RRH) Activities	**$0.00**	**$0.00**	**$0.00**	**$0.00**
HMIS	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total Expenses by Quarter:	$0.00	$0.00	$0.00	$0.00

TOTAL EXPENSES: $0.00

Projected Project Expenses

HOME

Street Outreach (576.101)			Budget Estimates				
	Budget	Q-1	Q-2	Q-3	Q-4		Total
	$0.00						
Engagement		$0.00	$0.00	$0.00	$0.00		$0.00
Case Management		$0.00	$0.00	$0.00	$0.00		$0.00
Emergency health services		$0.00	$0.00	$0.00	$0.00		$0.00
Emergency mental health services		$0.00	$0.00	$0.00	$0.00		$0.00
Transportation		$0.00	$0.00	$0.00	$0.00		$0.00
TOTALS		$0.00	$0.00	$0.00	$0.00		$0.00

BUDGET ASSURANCE AND FINANCIAL CAPACITY CERTIFICATION

The applicant certifies that it has sufficient cash on hand, an available line of credit, or other unrestricted financial resources to cover projected monthly ESG expenses based on the proposed budget while awaiting reimbursement. The applicant understands that ESG operates on a reimbursement basis and that sufficient financial capacity must be maintained throughout the grant period. Supporting documentation verifying available financial resources must be provided with the agency's financial information 24 CFR § 576.203(c), 24 CFR § 576.203(b).

The applicant currently has available cash-on-hand, lines of credit, and unrestricted funds that will be used for the ESG grant.	**Total Available** $ -

I certify that the agency has sufficient financial resources to operate the ESG grant on a reimbursement basis

Executive Director Name:

Signature: ____________________ Date: ____________

Match Budget

ESG PY 2026

Match Discription

Match Budget Per Quarter

Match Sources	Match Uses	Match Type	In-Kind (Yes/No)	*First Quarter*	*Second Quarter*	*Third Quarter*	*Fourth Quarter*
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
				$ -	$ -	$ -	$ -
Total Match by Quarter:				$ -	$ -	$ -	$ -

ESG funds require a 100% dollar for dollar match. Matching funds must equal or exceed the total ESG funding request. In addition, at least 25% of the Total Funds Request must be matched with liquid assets.

Mississippi Home Corporation

Budget Test

Financial Controls – 15 points

- In the application, agencies are marked on their financial controls and feasibility to manage the ESG reimbursement grant. Agencies can describe their financial controls on the “**Match Funds**” tab, the “**Program Budget**” tab, and the “**Budget Summary**” tab in the application.
  - Information reviewed:
    - The total cost per unit of service will be calculated and considered with the application.
    - Agency’s financial documentation
    - Agency’s operation budget
    - Ability to manage a reimbursement grant based on cash on hand
    - Single Audits
    - Cost towards services vs staff/operations

*If your agency is applying for a two-year ESG grant cycle, only provide the budget summary for the

Anticipated Resources	Amount Projected
2024 Emergency Solutions Grant (ESG) Request	$ -
Cash on Hand - Project Budget Deficit	$ -
Total Matching Funds	$ -
Total Non-Matching Funds	$ -
TOTAL PROJECT RESOURCES:	**$ -**
Total Other Sources of Funds (Non-ESG Project)	$ -
Cash on Hand - Non-Project Deficit	$ -
TOTAL RESOURCES:	**$ -**

Expenses	Amount Projected
TOTAL PROJECT EXPENSES: *(from Project Budget)*	$ -
Non-Project Related Expenses	$ -
TOTAL EXPENSES:	**$ -**
PROJECT GAP:	**$ -**
TOTAL BUDGET GAP:	**$ -**

XV. PROJECTED TOTAL COST PER UNIT OF SERVICE

The projected total program cost per unit of service is calculated based on the total program budget (excluding matching funds) and the specific program goals set for each eligible category.

Cost per Unit of Service= Total Requested Funds ÷ Number of Households to be Served

Street Outreach	#DIV/0!
Emergency Shelter	#DIV/0!
Rapid Rehousing	#DIV/0!
Homeless Prevention	#DIV/0!
HMIS	$ -
Cost per Unit of Service	#DIV/0!

Find Problem(s) in this Budget

Matching Funds

Matching contributions may be obtained from any source, including any Federal source other than the ESG program, as well as state, local, and private sources. Matching funds/services must be spent on /used for ESG-eligible activities and must benefit the ESG program participants. Points will be given based on the clarity of proposed match. Match (in-kind or cash) must be explained as to how its use relates to the activities allowed under the McKinney Homeless Assistance Act, as amended. Match must be verified to include resolutions and letters detailing sources of funds. If match comes from the city or the county, then the source of funds (general fund) must be identified. Letters from banks, organizations, or donors specifying donated items will be needed. Volunteer hours and fundraising efforts will need to be discussed in enough detail for each volunteer to establish validity. The service area or activities for which volunteer hours are used must be clearly indicated.

List all funding sources committed to the proposed project.	Amount	Supporting Documentation
Building	$ 100,000.00	
Savings	$ 10,000.00	
CoC RRH	$ 30,000.00	
Other property	$ 50,000.00	
	$ -	
	$ -	
	$ -	
	$ -	
	$ -	
	$ -	
Total Match:	**$ 190,000.00**	
Gap:	$ -	
Does Applicant meet the 100% dollar for dollar match requirement?	True	

Find Problem(s) in this Budget

		Amount Requested	Total staff cost per activity	Percentage of grant for staff cost
	Street Outreach	$ 25,000.00	$ 25,000.00	100%
	Emergency Shelter	$ 75,000.00	$ 15,000.00	20%
	Rapid Re-housing	$ 50,000.00	$ 30,000.00	60%
	Homelessness Prevention	$ 40,000.00	$ 30,000.00	75%
	HMIS	$ -	$ -	#DIV/0!
TOTAL ESG FUNDS REQUEST:		**$ 190,000.00**	**$ 100,000.00**	53%

Find Problem(s) in this Budget

expenditure sheet.

	First Quarter	Second Quarter	Third Quarter	Fourth Quarter
Total Shelter	$27,000.00	$27,000.00	$27,000.00	$0.00
Total Street Outreach	$10,000.00	$5,000.00	$5,000.00	$5,000.00
Homelessness Prevention (HP) Activities	$12,000.00	$12,000.00	$7,000.00	$9,000.00
Rapid Re-Housing (RRH) Activities	$10,000.00	$15,000.00	$15,000.00	$10,000.00
HMIS	$0.00	$0.00	$0.00	$0.00
Total Expenses by Quarter:	$59,000.00	$59,000.00	$54,000.00	$24,000.00

TOTAL EXPENSES: $196,000.00

Find Problem(s) in this Budget

Anticipated Resources	Amount Projected
2026 Emergency Solutions Grant (ESG) Request	$ 196,000.00
Cash on Hand - Project Budget Deficit	
Total Matching Funds	$ 190,000.00
Total Non-Matching Funds	$ -
TOTAL PROJECT RESOURCES:	**$ 386,000.00**
Total Other Sources of Funds (Non-ESG Project)	$ -
Cash on Hand - Non-Project Deficit	$ -
TOTAL RESOURCES:	**$ 386,000.00**

Expenses	Amount Projected
TOTAL PROJECT EXPENSES: *(from Project Budget)*	**$ 196,000.00**
Non-Project Related Expenses	$ -
TOTAL EXPENSES:	**$ 196,000.00**
PROJECT GAP:	**$ 190,000.00**
TOTAL BUDGET GAP:	**$ 190,000.00**

MHC Discretionary Points- 10 points

- MHC may award up to ten (10) discretionary points to applications that advance strategic program priorities, address identified service or geographic gaps, serve underserved or high-need populations, demonstrate innovative or evidence-based practices, leverage additional resources, strengthen system coordination, or otherwise support MHC's goals and objectives. The award of discretionary points is determined by MHC and is intended to ensure funding decisions aligned with statewide housing and homelessness priorities and emerging program needs.

ESG Grant Selection Process

- ESG funds will be awarded based on the final scores from the ESG Grant Review Scoring Guide. Applicants must score a minimum of 75 points out of 100 points to be considered for funding; new applicants must score a minimum of 85 points due to the absence of ESG past performance data.
- Funding recommendations are based on the applicant's score and ranking within Tier One or Tier Two, available funding, and a comprehensive review of the application. MHC evaluates applicants based on proposed outputs and outcomes, past performance and expenditure practices, financial management, financial risk assessment, staffing and organizational capacity, internal controls, partnerships, project design, eligible activities, provision of Rapid Rehousing services, compliance history, leveraging of resources, identified housing and service gaps, CoC scoring and participation, and alignment with MHC priorities, the Consolidated Plan, and program goals.

ESG Grant Selection Process

- MHC may also consider CoC-approved support letters, formal evaluations, MOUs, letter of commitments from LIHTC developers, complaints, and other relevant information in its review. Financial risk assessments may result in an agency being deemed ineligible for funding or receiving a reduced award when significant financial, operational, or compliance concerns are identified.
-
- MHC utilizes a ranking methodology, including application scores, funding requests, and other evaluation factors, to develop funding recommendations. MHC may award up to ten (10) discretionary points to address strategic priorities, geographic needs, underserved populations, housing gaps, innovative practices, or other factors deemed necessary to achieve program objectives.
-
- MHC reserves the right to award, reduce, condition, or deny funding based on these factors and available funding. Final funding decisions and award amounts are subject to approval by the MHC Board of Directors. All applicants will be notified of the funding decision in writing.

HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)

Program Activities

HOPWA Introduction

- The Housing Opportunities for Persons With AIDS (HOPWA) program was established by the AIDS Housing Opportunity Act. HOPWA is a federally funded HUD program that offers a variety of housing solutions and support services for low-income persons living with HIV/AIDS and their families.

HOPWA Eligibility Requirements

- Documentation of HIV/AIDS status for at least one family member
- Family income at or below 80% of area median income (AMI)

Goals & Priorities for 2026

Goal: Provide HOPWA Services

- HOPWA funds will be used to reach the goal of improving housing stability and health of individuals with HIV.

Measurement: Improved health outcomes of individuals receiving services.

Measurement: Serve 300 qualified households annually.

HOPWA ACTIVITIES

- Short-Term Rent, Mortgage, and Utility (STRMU)
- Tenant-Based Rental Assistance (TBRA)
- Facility-Based Housing Assistance (FBHA)
- Permanent Housing Placement (PHP)
- Supportive Services
- Resource identification

HOPWA Eligible Activities Cost

- HOPWA funds may be used for a wide range of housing, social services, program planning, and development cost. These include:
- rehabilitation or new construction of housing units
- costs for facility operations
- short-term payments to prevent homelessness
- rental assistance and utility assistance
- placement assistance

Eligible Cost Cont.

- HOPWA funds also may be used for services including:
- transportation
- case management
- outreach
- job training

HOPWA Grant Application

Mississippi Home Corporation

HOPWA
2026 Funding by Activity

HOPWA 2026			
Program Activities	Approximate %	Approximate Allocation	Goals
TBRA	35%	$1,241,200.82	140
SS	20%	$709,257.60	300
PHP	2%	$70,925.76	
STRMU	10%	$354,628.80	110
Facility	13%	$461,017.44	50
R-ID	2%	$70,925.76	
B & M (funds not allocated to development will be available for other approved activities)	8%	$283,703.04	3
Administration	7%	$248,240.16	
Admin State	3%	$106,388.64	
TOTAL ALLOCATION	**100%**	**$3,546,288.02**	

Mississippi Home Corporation

Funding Caps

- MHC may implement staffing expenditure caps that may not exceed 50% of the agency’s award not including HOPWA Admin.
- Funding is subject to change based on community needs and approved projects

Risk Assessment Questionnaire

- Must be completed by all applicants
- Risk designation:
  - High Risk
  - Moderately High Risk
  - Low Risk

- Agencies designated as High Risk **must provide a detailed disclosure of the concerns identified in the questionnaire as an attachment titled "Risk Assessment Certification"**. The High Risk Assessment Certification must be signed by the agency's Executive Director.

Application Scoring Guide

HOPWA Scoring Factors	Max Score
Organization Information	20
Project/Program Goals and Objectives	25
Project/Program Information	30
Project/Program Financial Information	25
Total	100

Organization Information (20 pts.)

- Applications will be evaluated on the organization’s capacity to administer a HUD grant using guidelines specified in OMB Circulars, grant regulations, and Uniform Administrative Requirements.
  - Clearly described types of services and clients served, and the organization's purpose/mission as defined in the organization's bylaws.
  - Clearly described experience with HUD funds and other federal, state, or private funding.
  - Clearly described impact of project/program on the annual operating budget, good fiscal oversight, and internal controls to adequately safeguard grant funds.
  - Clearly described policies and procedures and provided evidence that written policies and procedures currently exist.
  - Provided evidence of sufficient number of staff with experience to complete the project/program.

Project/Program Goals and Objectives (25 pts.)

- Applications will be evaluated on how closely the project aligns with MHC's priority needs as set forth in the state's consolidated plan. Current Mississippi Consolidated Plan
  - Described how the important issue the project/program addresses align with a priority need.
  - Provided evidence to substantiate and support why the project/program is needed.
  - Clearly described short-term goals that are specific, measurable, attainable, relevant, and time-bound.
  - Clearly stated how long-term outcomes will be measured and how outcomes will benefit the community or beneficiaries.
  - Clearly describe how health outcomes will be measured and tracked. Also identify how frequently health outcome information will be collected and information source.

Project/Program Information (30 pts.)

Applications will be evaluated on the information provided about the proposed project or program and how well the application met the following criteria.

- Clearly described the project/program scope and activities to be conducted.
- Clearly described the targeted population, location, and the timeframe of the project/program.
- Clearly described the innovation and strength of the project/program plan. Include strategies used for case management and to increase housing stability.
- Provided all information required for the specific type of grant and project/program.
- Described established or proposed collaboration or partnerships that substantiated how the project/program avoids/eliminates duplication of programs, services and activities.
- Clearly described a system planned or in place to measure program's accomplishments and other required reporting data.
- Clearly described the project's approach to lower barriers to housing and promote equity among the population. Agencies should include evidence base best-practices used by the program.
- Other areas that will be considered: program monitoring reports.

Project/Program Financial Information (25 pts.)

Applicants will be evaluated on the clarity and reasonability of financial information and budgets, including but not limited to:

- Clearly described budget items, description, purpose, and amount.
- Provided data to substantiate the economic feasibility of the program and how the total cost of the project/program was estimated.
- Ensure that requested funds are reasonable for the total project/program cost, administration expenses, cost per beneficiary, economic feasibility, etc.
- Provided data to substantiate the committed and pending sources of funding for total project/program leverage.
- Provided data to substantiate all funding sources and uses, including any required match.
- Other financial information that will be considered: 990, Accounting Audits, past program expenditures, program monitoring reports.

Other Considerations

- Agencies' past ability to manage federal grant funds and program services to include the following will be considered understanding Capacity and Experience:
  - ✓ Monitoring results
  - ✓ Request for Cash processes
  - ✓ Understanding and appropriately implementing federal and state regulations
  - ✓ Completing training
  - ✓ Meeting expenditure quarterly and contracted benchmarks

HOPWA Grant Selection Process

- The HOPWA funds will be awarded based on the final points of the HOPWA Grant Review Scoring Guide. **Applicants must score at least 75% out of 100 points.** MHC reserves the right to adjust the amount awarded based on the amount of funds available and based on the demand created by the applications submitted. All applications are reviewed by a review committee and scored according to their application. Other factors that are considered with an application includes experience, internal controls, partnerships, capacity, past performance, finances, other. MHC will email all applicants a letter with the funding decision.
- MHC board makes the final decision of agencies selected and funding amounts.

Additional Requirements for HOPWA and ESG

MISSISSIPPI HOME CORPORATION

Program Planning

Plan a Program That Meets the Need

- Use local data to identify housing and service gaps.
- Define the population and geographic area to be served.
- Select eligible ESG or HOPWA activities that address the need.
- Establish measurable goals and expected outcomes.
- Ensure the program can be supported by available staff and funding.
- Align the program with MHC, CoC, state, and federal goals.

What specific need will your proposed program address?

Coordinate Funding and Partnerships

- Collaborate with the CoC, healthcare providers, landlords, and community partners.
- Clearly define each partner's responsibilities.
- Layer funding without duplicating assistance or services.
- Advocate for safe and affordable housing opportunities.
- Establish referral and coordinated entry procedures.
- Develop a plan to continue services when grant funds end.

Which partnerships are necessary for your program to succeed?

Support Clients and Measure Results

- Enroll eligible clients and maintain required documentation.
- Complete an individualized housing stability plan.
- Provide consistent case management and supportive services.
- Track services, expenditures, housing outcomes, and health outcomes.
- Plan for successful program exits and continued housing stability.
- Use performance results to improve the program.

How will you know whether your program is successful?

Program Planning

Don't just say it….

Do it!!!!!

Reporting

Monthly and Quarterly Reports

- Monthly reports:
  - Agencies are required to submit a Monthly Report that includes details on beneficiaries served during that month and progress towards identified performance measures.
- Quarterly reports:
  - MHC will review the program outcomes, performance, and expenditures on a quarterly basis to assess whether they are meeting the expectations outlined in their contract and program goals.

Deeper Target Questions		
Homeless Households Placed in Permanent Housing	1	
Unsheltered Households Placed in Permanent Housing	0	
Discharge Questions		
Households Discharged from Shelter	0	
Households Discharged from Rapid Re-Housing	0	
Households Discharged from Homeless Prevention	0	
Discharge Location		
Rent by Client	0	
Owned by Client	0	
Other Subsidy Programs	0	
Unsheltered Homelessness	0	
Death	0	
Unknown	0	
Friends/Family	0	
Institutional Setting	0	
Shelter	0	
Group Home	0	
Moved to Another State	0	
Quarterly Outcome Goals		
Total number of households that increased their income	0	
Total number of households that maintain housing 3 months after discharge	0	
Total number of households that maintain thair housing 6 months after discharge	0	
Total number of chronically homeless individuals housed	0	

Annual CAPERS ESG & HOPWA

- Recipients of the ESG & HOPWA program are required to submit a Consolidated Annual Performance and Evaluation Report (CAPER) each year, covering the reporting period **from July 1 to June 30.**
- **ESG:** The CAPER may include data from multiple ESG program years and must align with the latest HMIS Data Standards. Recipients are required to submit accomplishment data through the Sage HMIS Reporting Repository (Sage) and provide their financial CAPER report directly to MHC
- **HOPWA:** The CAPER may include data from multiple HOPWA program years and must align with the reimbursed RFCs. Recipients are required to submit accomplishment data report directly to MHC via email.
- **Due dates:**
  - **Between July and August**

Mississippi Home Corporation

Recapture of Funds

Recapture of Funds

- **Grant term- 1 YEAR**
- MHC may recapture funds previously awarded to an ESG/HOPWA recipient, and these funds may be reallocated in any eligible category and to any eligible applicant. Requests for supplemental funds will be considered on a case- by-case basis with funds granted only in those instances where MHC can readily determine that additional funding is justified. Grant award limits are not applicable when considering the allocation of these funds.
- MHC may recapture funds previously awarded to an ESG/HOPWA recipient for reasons such as **failure to satisfy timeliness of the implementation of the project**, failure to comply with contractual conditions, unresolved monitoring, or failure to complete project closeout, failure to comply with state and federal regulations, waste/misuse/abuse of funds, other conditions as identified in the program policy.

Appeal Process for Denial of ESG/HOPWA Funding

- If an agency wants to appeal MHC's decision to deny ESG funding, it must do so in writing within ten (10) business days from the denial/rejection letter's date.

- The request for reconsideration must be submitted in writing via mail to:

  Tamara Stewart, VP of Federal Grants
  Mississippi Home Corporation
  735 Riverside Dr,
  Jackson MS 39202-1166

- Any written appeal shall specifically identify the grounds for appeal and include appropriate supporting documentation related to the facts of the original application that would lead MHC to reach a different conclusion in evaluating the original application.
- Applicants may only appeal decisions based on program eligibility requirements.

FRAUD,WASTE, AND ABUSE

Fraud Waste and Abuse

- **§ 200.404 Reasonable costs.**
- A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. The question of reasonableness is particularly important when the non-Federal entity is predominantly federally-funded. In determining reasonableness of a given cost, consideration must be given to:
- **(a)** Whether the cost is of a type generally recognized as ordinary and necessary for the operation of the non-Federal entity or the proper and efficient performance of the Federal award.
- **(b)** The restraints or requirements imposed by such factors as: sound business practices; arm's-length bargaining; Federal, state, local, tribal, and other laws and regulations; and terms and conditions of the Federal award.
- **(c)** Market prices for comparable goods or services for the geographic area.
- **(d)** Whether the individuals concerned acted with prudence in the circumstances considering their responsibilities to the non-Federal entity, its employees, where applicable its students or membership, the public at large, and the Federal Government.
- **(e)** Whether the non-Federal entity significantly deviates from its established practices and policies regarding the incurrence of costs, which may unjustifiably increase the Federal award's cost.

Mississippi Home Corporation is committed to the highest standards of integrity, ethical conduct, and fiscal accountability in the administration of the ESG funds. This section defines prohibited conduct and establishes procedures for reporting suspected wrongdoing and protecting whistleblowers, applicable to all employees, contractors, subcontractors, and grantees.

Assessment and Evaluation

Fraud assessment and evaluation will be conducted during the Risk Assessment. See the Risk Assessment section of this manual. During the risk assessment, MHC will notify the subrecipient of fraud, waste, duplication of services, or abuse in federal funds is identified.

Prohibited Conduct

- **Fraud:** Obtaining something of value through willful misrepresentation or a false representation of a material fact (e.g., falsifying income, housing subsidy fraud, bribery).
- **Waste:** The careless or inefficient expenditure of federal funds or mismanagement of resources, such as not receiving reasonable value for money in contracts.
- **Abuse:** Behavior that is deficient or improper when compared with behavior that a prudent person would consider reasonable, including the misuse of authority for personal gain.

Mandatory Reporting

- MHC staff and subrecipients and their staff must report any known or suspected incidents of fraud, waste, or abuse in HUD programs. All reports are required to be reported to Mississippi Home Corporation (MHC) and HUD:OIG as soon as possible. Reports should be made as follows:
- MHC program and department lead. MHC staff will immediately notify MHC Senior Management and conduct an investigation on all of MHC funded programs managed by the agency the agency suspected of fraud, waste, and misuse of funds.
- HUD Office of Inspector General (OIG) Hotline. **Contact HUD OIG:** Phone: 1-800-347-3735 | Email: Whistleblower@hudoig.gov

Whistleblower Protections and Non-Retaliation

In accordance with 41 U.S.C. § 4712, MHC staff and subrecipients are protected from retaliation for reporting fraud, waste, or abuse.

- **Protected Disclosures:** Reporting information that the employee reasonably believes is evidence of gross mismanagement, misuse of funds, or violation of law related to a HUD contract/grant.
- **Prohibition of Retaliation:** No person may discharge, demote, or otherwise discriminate against an employee as a reprisal for whistleblowing.
- **Remedies:** If retaliation occurs, the HUD OIG will investigate, and the agency may be required to reinstate the employee and pay damages.

Confidentiality

Reports of misconduct will be handled with maximum confidentiality, disclosing information only as necessary for investigation or to law enforcement.

Acknowledgement Mississippi Home Corporation staff and subrecipients staff must sign an acknowledgment annually of reviewing the Fraud, Waste, Abuse, and Whistleblower Protection policy.

Knowledge Check

Knowledge Check

- When is the application deadline?
- Where can you find grant applications?
- How are applications accepted?
- What is the minimum score requirement for the ESG/HOPWA application?
- Are threshold requirements optional?
- Are contracts and contracts dates a guarantee or flexible?

Funding Timeline

MISSISSIPPI HOME CORPORATION

Grant Award Timeline

2026 ESG & HOPWA GRANT APPLICATION TIMELINE						
Notice of Funding Availability (NOFA)	Application Open	Application Deadline	Application Workshop	Application Review and Scoring	Board Recommendation	Award date
	August 1, 2026	August 31, 2026	July 31, 2026	September – October 2026	November 2026	TBD

Questions?